

Executive Board Meeting ("E-Board")

November 18- 20, 2011
(Friday - Sunday)

Crowne Plaza SF International Airport
1177 Airport Blvd * Burlingame, CA 94010
Toll Free: 1-800-411-7275
Tel: 650-342-9200

ACCOMMODATIONS - TRAVEL INFO SHEET

Please make your arrangements early.
Space is limited to first-come, first-serve basis.

PLEASE NOTE: ALL EXECUTIVE BOARD ACTIVITIES WILL STILL TAKE PLACE AT THE CROWNE PLAZA INTERNATIONAL AIRPORT, 1177 AIRPORT BOULEVARD, BURLINGAME, CALIFORNIA 94010

① AIRLINE INFORMATION

As you may know, most airlines no longer offer group discounts. The closest airport to this hotel is the San Francisco International Airport.

② **Hotel** Crowne Plaza SF international Airport, 1-800-411-7275.

Executive Board Room Rates – Singles / Doubles \$119.00 / night (rates are subject to state and local taxes, which are currently 10% room tax and \$2.00 tourism fee.).

➔ Reservations **MUST** be made quickly as the rooms may be sold out! ⬅

- **Make your hotel reservations at 1-800-411-7275.** To guarantee a reservation, you must provide a credit card number or an advance deposit in the amount of one night's room and tax to be applied to the last night of the reservation. In order to receive the Executive Board discount rate and to track the number of rooms used from our room block, it is important to identify yourself as being with the "California Democratic Party."
- **You may also make your reservations on-line at:**
<http://www.ichotelsgroup.com/crowneplaza/hotels/us/en/burlingame/urlca/hoteldetail?numberOfNight=8&checkInMonthYear=102011&checkOutMonthYear=102011&checkInDate=15&checkOutDate=23> and type in the Group Code "DP8"
- If you wish to extend your stay outside of these dates, you will need to book a separate reservation on the website or contact us directly at Crowne Plaza SFO (+1) (650) 342-9200.
- **Check-in time is 3:00pm and check out time is 12:00 noon.** An individual's deposit is refundable to that individual if the Hotel receives notice of an individual's **cancellation as least 72 hours prior to scheduled arrival.**

③ **TRANSPORTATION FROM AIRPORT** The Crowne Plaza San Francisco International Airport is approximately 1 ½ miles south of the San Francisco International Airport (SFO). **HOTEL SHUTTLE INFORMATION** The Hilton Gateway offers a complementary shuttle that runs every 20 minutes between the hours of 5 am and 12 midnight and every 30 minutes after midnight until 5 am. In order to access the shuttle, go to the departure level of the airport in the center aisle; look for Crowne Plaza Burlingame / Holiday Inn Express. **If you are in need of a fully ADA accessible van, please contact the Crowne Plaza SFO 48 hours prior to arrival.**

④ **PARKING** Self-parking is available at \$1.00 per hour and *\$8.00 over night. In and out privileges are allowed.

****PLEASE NOTE FOR ACCESSIBLE NEEDS****

- For those requiring American Sign Language interpreters or that may have any other specific ADA requirements, please contact Emma Harper at 916-503-7302 or emma@cadem.org.
- If you need an accessible room please call the Crowne Plaza's in house line at 650-342-9200 and ask for Bertha. She will take your specific accessible needs and make you a room reservation for the California Democratic Party, November 18-20, 2011 Executive Board meeting. There are only 12 ADA rooms available at the Crowne Plaza so please act quickly if you need to reserve one of these room types.